



South Florida School of Excellence

General & Special Education- Gifted & Autism Center

PRE K 3 -12th Grade

INTEGRITY – PERSEVERANCE – DETERMINATION

Mission Statement

South Florida School of Excellence is committed to achieve the highest standards of intellectual and personal development through a stimulating and comprehensive program. We are dedicated to developing students to be resilient, adaptable and knowledgeable to continue their education and become interdependent, and socially responsible adults. The ethnic community, parents, administrators, students, and staff work together to create an academic, physical, emotional, and safe environment for everyone to become lifelong learners.

SCHOOL WIDE POLICIES AND STUDENT CODE OF CONDUCT ACKNOWLEDGEMENT

❖ OPEN HOUSE AND QUARTERLY PORTFOLIO REVIEW

Parents are required to visit the school to review the quarterly portfolio with teachers and administrators.

Visit other than an assigned day requires a prior request. Per year Two conferences requested by school are mandatory for parents to attend personally, voice call or facetime. In addition, special needs students' conferences include student's "Personal Response to Intervention and Personal Learning Plan."

DATES: Mark Your Calendar

➤	Wednesday, 08/26/2020	(Special Education:Pk3-12th)	5:00 pm till 8:00 pm
	Thursday, 08/27/2020	(Regular Education:Pk3-12th)	5:00 pm till 8:00 pm
➤	Thursday, 09/24/2020	(Special Education:Pk3-12th)	5:00 pm till 8:00 pm
	Friday, 09/25/2020	(Regular Education:Pk3-12th)	5:00 pm till 8:00 pm
➤	Thursday, 01/22/2020	(Special Education:Pk3-12th)	5:00 pm till 8:00 pm
	Friday, 01/23/2020	(Regular Education:Pk3-12th)	5:00 pm till 8:00 pm
➤	Thursday, 03/11/2020	(Special Education:Pk3-12th)	5:00 pm till 8:00 pm
	Friday, 03/12/2020	(Regular Education:Pk3-12th)	5:00 pm till 8:00 pm
➤	Thursday, 06/03/2020	(Special Education Pk3-12th)	5:00 pm till 8:00 pm
	Friday, 06/04/2020	(Regular Education:Pk3-12th)	5:00 pm till 8:00 pm

A) HOMEWORK AND CLASSWORK POLICY

❖ On Ground- Full Time and Part Time Students:

- A1) Students MUST bring **Daily Class Binder** with all the resources provided by teachers.
- A2) Students **Bi-Weekly Folder** must be signed by parents and returned to the teacher the next day.
- A3) Students MUST do daily paper/electronic homework, long/short term projects, and reading logs.
- A4) Daily Homework Planner MUST be signed by parents and returned to the teacher each day.
- A5) **Quarterly Portfolio Review and Report Card Distribution** MUST be reviewed during each Term Open House.
- A6) Parents and students are able to log in separately to GradeLink to monitor (Students' academic and behavior monitoring platform)
- A7) **Monthly Newsletter** paper/electronic versions will be provided by your child's teacher every month.
- A8) Students are responsible for completing and returning all assignments on time to the teacher. This includes making up homework when absent. Follow all expected standards of quality concerning heading, neatness, content, and directions.



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❖ Online/ Virtual - Full Time Students:

Students are given a suggested **Daily Class Schedule** that acts as a guide for how and when to log on to class via Zoom. **Weekly Lesson Plans to follow for** assignments and coursework need to be submitted via Educational platform Edmodo and other online methods. Weekly plans work in tandem to assign classwork and homework with supporting books, experiments, exploration, and other learning methods, with an emphasis on a hands-on approach.

★ **Above (A2- Drive Thru), (A5- Drive Thru), (A5- Drive Thru),and A8 are applied to At Home Distance Learning (AHDL)**

It is important to recognize that the online classroom is a classroom, and certain behaviors are expected when you communicate with both your peers and your teacher.

Student:

- Have a good meal before you start to avoid frequent snacks and bathroom breaks.
- Arrive on time or if you arrive late, join quietly. (Home Environment Only)
- Find a quiet and comfortable place to work free from any distraction.(Avoid Lying Down Positions)
- When working on school materials do not look at anything else on your tablet or cell phone.
- No family and friends attend class with you unless they are invited to the class by the teacher.
- No music and turn off the TV and other electronic devices (Headphones for Zoom Audio Only)
- Be respectful of others' opinions even when they differ from your own. (Zoom Chat Box)
- Do not make personal or insulting remarks and no inappropriate comments.
- If you have to leave the class for any reason, when returning, do so quietly (With Permission)
- Enjoy the learning environment with your teacher and your peers.

ATTENDANCE POLICY

❖ On Ground and Online Full Time and Part Time Students:

Students are required to attend school every day of the 190 days [five quarters]. Parents of children of compulsory school age are responsible for their child's daily school attendance. **Schools will consult with parent and child's child-related service agencies that are involved in truancy, prevention, intervention, and actions.**

B) ABSENCES FROM SCHOOL

A top priority at South Florida School Of Excellence is student achievement and maximizing instructional days. **Absences are a MAJOR DISRUPTION to the learning environment and student learning.**

B1) **Students, upon returning to school from being absent**, are to bring a note, **written in ink, signed by a parent/guardian** that includes the following information to the Attendance Office:

student's full name & Homeroom number, day and date of absence and reason for absence

B2) **Re-admit without a note:**



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students will receive a three day grace period to provide a note. After the grace-period, students' absence will remain Unexcused.

B3) **Reporting to parent/guardian regarding absences:** In accordance with school policy, excessive absences and/or tardies will result in the generation of a letter to parents/guardians informing them of their child's attendance concerns.

B4) **Leaving campus without permission or authorization may result in suspension.**

★ **Above (B1- Drive Thru), (B2- Drive Thru), and (B3- Drive Thru) are applied to At Home Distance Learning (AHDL).**

B5) Online Student must log in and log out based on their class schedule

SCHOOL WIDE POLICIES AND STUDENT CODE OF CONDUCT ACKNOWLEDGEMENT

* EXCUSED ABSENCES

Students must be in school unless the absence has been permitted or excused for one of the reasons listed below.

1. Illness of student.
2. Illness of an immediate family member.
3. Death in the family.
4. Religious holidays of the student's own faith.
5. Required court appearance or subpoena.
6. Special event. Examples of special events include important public functions, conferences, state/national competitions, as well as exceptional cases of family need. ***The student must get permission from the principal/designee at least five days ahead of time.***
7. Scheduled medical or dental appointment.
8. Students having, or suspected of having, a communicable disease or infestation which can be transmitted is to be excluded from school and are not allowed to return to school until they no longer present a health hazard. Examples of communicable diseases and infestations include, but are not limited to, **COVID-19**, fleas, head lice, ringworm, impetigo, and scabies.
9. **Students are allowed a maximum of 5 excused day's absence for each infestation of head lice.**
10. Students on field trips and students who attend alternatives to suspension programs are **NOT** considered absent.

C) TARDIES FROM SCHOOL

A top priority at South Florida School Of Excellence is student achievement and maximizing instructional minutes. **Tardies are a MAJOR DISRUPTION to the learning environment and student learning.** Students miss the introduction and instructions to the day's lesson. In addition, the learning stops while the tardy student settles into his/her seat.



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(Tardiness is defined as a student **NOT** being at school before 8:05 am and **NOT** in the classroom when the class is scheduled to begin)

Students are to be in class on time & prepared to work. Excessive tardies may result in further discipline consequences such as indoor suspension, parent conference, and/or outdoor suspension for continued defiance.

C1) **In-School Absences:** Teachers must be notified in advance of a student's absence due to participation in a school activity or a field trip. The teacher sponsoring the activity or trip does this notification. If individual students need to be absent from a class to complete work, take a test, etc. with another teacher, a request to the teacher of record for the period must be made in advance of the absence. The student(s) will be released only with permission from that teacher.

C2) **SFSE expects all students to attend every class everyday.**

C3) When leaving a classroom or an office during class period, students must carry an official Hall Pass signed by the teacher.

Hall passes are not to be issued during the first and the last 10 minutes of the class period.

C4) tardies within each quarter period of time will be considered as 1 absent.

★ Above (C1- Drive Thru is applied to At Home Distance Learning (AHDL).

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***UNEXCUSED TARDY**

* After 8:00, Report to the Attendance Office

1 st	Verbal Warning and Reminder
2 nd	Verbal Warning and Reminder
3 rd	Detention/Parent Contact Community Cleaning Service Hours, If No Show = Lost of Hobby Club 2 nd No Show = 2 days Indoor Suspension
4 th	Detention/Parent Contact Community Cleaning Service Hours, If No Show = Lost of Hobby Club 2 nd No Show = 2 days Indoor Suspension
5 th – 9 th	Saturday School – Administrative / counselor intervention



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10 th and above	Students must report to administrator for further counseling and resolution
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***EXCUSED TARDY**

Excused tardies do not count towards the tardies listed above. Students with an excused tardy must report **directly to the attendance office**. Reasons for excused tardies are:

- Doctor's Appointment
- Court Appearance
- Car Accident
- Parent/Guardian accompanies students to the Attendance office
- *Proof/Documentation must be provided upon your arrival to school in order to obtain an Excused Tardy Pass. Students with an **excused tardy (not a warning)** will be allowed to make up work missed due to the tardy.*

★ **Applied to At Home Distance Learning (AHDL) as well.**

• **DOCUMENTATION LIMITS**

No documentation will be accepted after the end of the Quarter/ grading period in which the absence occurred. The absence must be corrected during the grading period in which it occurred. The only exception to this is if the absence occurs 3 days or less prior to the end of the grading period. If this happens, the student or parent has 1 week from the start of the grading period to correct the absence. **Applied to At Home Distance Learning (AHDL) as well.**

• **MAKE-UP WORK AFTER AN ABSENCE AND TARDY**

NO WORK/QUIZZES/TESTS/HOMEWORK/ETC. MAYBE MADE UP OR TURNED IN IF AN ABSENCE OR TARDY IS UNEXCUSED! ADDITIONALLY, IF A STUDENT IS ABSENT FROM SCHOOL, HE/SHE IS NOT ALLOWED ON CAMPUS DURING SCHOOL HOURS FOR ANY REASON UNLESS CLEARED BY AN ADMINISTRATOR.

- 1. EXCUSED ABSENCE AND TARDIES:** Make-up work for credit and grade is allowed for ALL approved excused attendance.
- 2. SUSPENSION:** Make-up work for credit and grade is **allowed**. It is the student's responsibility to get the missed work. All work is due on the day of return from suspension. Students are **NOT** allowed to participate in any school activities during the suspension period.
- 3. MIDDLE AND HIGH SCHOOL STUDENTS:** Make-up work for credit and grade is allowed for all tardiness due to the legal requirements to high school and the impact on course recovery.

★ **Applied to At Home Distance Learning (AHDL) as well**



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SCHOOL WIDE POLICIES AND STUDENT CODE OF CONDUCT ACKNOWLEDGEMENT

● PRE-ARRANGED ABSENCES

South Florida School Of Excellence recognizes that there are times when a family emergency calls for a student to miss several days of school. **If a student must miss 5 or more days from school, it is recommended that he/she pick up a “PRE-ARRANGED ABSENCE” form from the attendance office.** The reason for the absence must be PRE- APPROVED by the administrator in charge of attendance PRIOR TO YOUR LEAVING. The process for a pre-arranged absence is as follows:

1. The student goes to the attendance office to inform the administrator
2. If the reason is valid, the student is given the form signed by the administrator to take to the teachers to be signed
3. The student must return the signed form to the attendance office **PRIOR** to leaving, and if available, provide documentation in reference to the absence.
4. **Upon returning to school**, the student must come to the attendance office to get an admit to give to all teachers.
5. WHEN APPLICABLE, STUDENTS MAY BE ASKED TO PROVIDE PROOF OF TRAVEL UPON THEIR RETURN.

Pre-arranged absences are still absences, thus the same procedures for absences will apply to students who utilize the pre-arranged absence option. **FAMILY VACATIONS/REUNIONS, PLEASURE TRIPS, AND/OR ACTIVITIES ARE NOT EXCUSED.**

Parents are urged to review the school calendar ahead of time and plan family events accordingly. Pre-scheduled college/university orientations are excused. Students must bring proof of attendance. Personal visitations are not approved and must be conducted when school is not in session.

★ Applied to At Home Distance Learning (AHDL) as well.

● PRE-EXISTING MEDICAL CONDITION

South Florida School Of Excellence that there are times when a pre-existing medical condition may cause a student to miss an excessive number of days from school. Should this be the case, the parent must provide (IN ADVANCE) all medical documentation to the assistant principal in charge of attendance. If the condition causes the student to miss an exceptional number of days from school, it is strongly recommended that alternative educational options be explored if the child meets the criteria. This is necessary to ensure that the student will receive the optimal educational experience that he/she deserves, and will not run the risk of having to repeat the class due to lack of contact hours



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● **EARLY SIGN-OUTS**

1. No students shall be released within the ***final 30 minutes of the school day (after 2:00 pm)*** unless the principal/designee determines it is an emergency. Also, no students shall be released after **12:30 pm on Fridays**.
2. Excessive early sign-outs will be addressed on a case-by-case basis to determine if there is a pattern of non-attendance. Non-attendance for instructional activities is established by tardiness, early-sign-outs, or absences for all or any part of the day.
3. Students independent dismissal via bus/taxi rides must be authorized by administration

● **STUDENTS' RIGHTS AND RESPONSIBILITIES**

1. Students when age-appropriate (Middle and High school students), have a responsibility to ask their parents to notify the school when they are absent.
2. Students when age-appropriate (Middle and High school students) have a responsibility to ask teachers for, and to complete, make-up assignments. ***Two days (not including the day of return) are allowed for each day of excused absence.*** Previously assigned work is due the day of return.
3. Students (Middle and High school students) may make up work for any absences. Students must maintain current classroom assignments while on internal suspension and turn in work daily.

● **ARRIVAL AND DISMISSAL POLICY**

Parking Safety Guidelines

- Student Before Care (ALL GRADES) - 7:00 am- 8:00 am
- Students Arrival (ALL GRADES) - 8:00 am
- Student Dismissal (ALL GRADES) – 2:30 pm
- Exceptional Education Dismissal- 2:00 pm



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- Student After Care (ALL GRADES) - 3:00 pm- 5:30 pm
- Office Hours: 7:30 am – 3:30 pm

➤ **SINGLE POINT ENTRY FOR THE SAFETY AND SECURITY OF OUR STUDENTS**

As a result, anyone coming into the school must enter through the **SOUTHSIDE ENTRANCE**. After the 8:00 a.m. bell rings, the front door will be locked. Parents arriving after 8:00 a.m. bell must use the main administration entrance.

➤ **ARRIVAL-DISMISSAL GUIDELINES**

Parents should drop students off in the morning in the parking lot by following the curve of **SOUTH ENTRANCE** of the building.

➤ **DESIGNATED PICK-UP AREAS**

Pre-k-3 through 12th grades – All use Main Entrance

Older siblings report to their younger sibling's car pick-up area or Bus

➤ **WALKERS:**

School is **NOT** responsible for Walkers' surety of reporting home. They are not allowed to cut through traffic. Walkers need to use the sidewalk and cross by the Crossing Guard.

➤ **BIKE RIDERS:**

School is **NOT** responsible for Bike rider surety of reporting home. The bike rack is located on the North Side of the school. All riders must wear a helmet. Students are not allowed to ride their bikes in the parking lot. **(Parents need to fill out walkers and bike rider's waiver form available at front office)**

SCHOOL WIDE POLICIES AND STUDENT CODE OF CONDUCT ACKNOWLEDGEMENT

➤ **FACULTY PARKING AND BUSES**

The **WEST AREA** Parking Lot is for **faculty parking (Behind the School)** and the **EAST area Parking lot** is designated for **buses (Front of the School)**. Avoid picking up or dropping off your child in this area.

The Main Entrance is designated for Guest Parking. **Children should always enter or exit on the LEFT SIDE of the vehicle**. Staff members are required to open car doors. Teachers need to monitor students and cannot conduct conferences and discussions with parents during dismissal time. If you need to discuss your child's progress, make an appointment with the teacher.

➤ **BEFORE CARE:**

Do **NOT** drop off your children prior to 7:00 a.m. unless they are enrolled in Morning **care**. Do **NOT** drop off children in the roadway.

• **SCHOOL TABLETS & TEXTBOOKS POLICY**



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During the time of COVID-19, we are very fortunate to have the ability to provide our students with the necessary resources and tools needed to continue learning from home. **Each student has been given a tablet with a unique number assigned with the intention of keeping track of which student has which tablet.**

These tablets have been distributed for our students to use them for **educational purposes only** during this nation-wide quarantine period. The tablets shall **NOT** be used for non-academic activities. **We request all parents to install a parental control software application that will need to be installed using your home Wi-Fi.**

Due to the economic crisis, SFSE has **NOT** asked their parents to pay a deposit on Tablets and Textbooks. All items **MUST** be returned back to school after COVID-19.

***TABLETS:** Please note that the condition for which these tablets were given your student is the condition we expect to receive them back. **Parents will hold liable for the full value of \$46.00 plus tax all lost and damages incurred.**

***TEXTBOOKS:** Textbooks and workbooks were distributed to all students. Please ensure that care is given to all textbooks. At the end of the “At Home” learning period, all **textbooks MUST be returned in the condition given. Parents will hold liable for the full value of the TEXTBOOK.**

*** WORKBOOK** Please do **NOT** destroy or throw out workbooks. These must also be returned for grading purposes to issue report cards.

School Code of Conduct and Electronic - Internet Acceptable Use Policy.

- engaging in non-educational activities such as playing games, watching videos, using social media, listening to music, texting, or taking personal calls;
- using photographs and audio/video recordings for a purpose unrelated to the school assignment; accessing information that is confidential;
- obtaining unauthorized access and using it to alter, destroy, or removing data;
- engaging in cyberbullying which involves using technology to harass, threaten, embarrass, or target another person;
- infecting a device with a virus or other program designed to alter, damage, or destroy.

SCHOOL WIDE POLICIES AND STUDENT CODE OF CONDUCT ACKNOWLEDGEMENT

- **BULLYING AND HARASSMENT POLICY**



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South Florida School of Excellence is committed to providing a safe learning environment for all students. To this end, SFSE is dedicated to erasing bullying and harassment in its schools by providing awareness, prevention, and education in promoting a school atmosphere in which bullying, harassment, and intimidation will ***NOT be accepted by students, school employees, visitors, or volunteers.***

BULLYING means systematically and chronically, inflicting physical hurt or psychological distress on one or more students or school employees. It is further defined as a pattern of unwanted and repeated written, verbal, or physical behavior, including any threatening, insulting, dehumanizing gesture by an adult or student, that is severe or pervasive enough to create an intimidating, hostile, or offensive educational environment; cause discomfort or humiliation, or unreasonably interfere with the individual's school performance or participation that includes a noted power differential.

***Bullying may involve but is not limited to** Teasing, social exclusion, threats, intimidation, stalking, physical violence, theft, sexual harassment, religious or racial harassment, public humiliation, destruction of property, cyberstalking, and cyberbullying.

***HARASSMENT:** means any threatening, insulting or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student or school employee

***CYBERSTALKING:** is defined in s. 784.048(1)(d), F.S., means to engage in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at a specific person, causing substantial emotional distress to that person and serving no legitimate purpose.

***CYBERBULLYING:** is defined as the willful and repeated harassment and intimidation of an individual through the use of electronic mail or electronic communication with the intent to coerce, intimidate, harass, or cause substantial emotional distress to a person. Complainant is defined as any District employee, consultant, contractor, agent, visitor, volunteer, student, or another person who formally or informally makes a report of bullying, orally, or in writing.

Consequences and appropriate remedial action for students who commit acts of bullying or harassment may range from positive behavioral interventions up to and including indoor/outdoor suspension or expulsion.

DRESS CODE:

- ***Monday through Thursday: navy blue or orange polo shirts with khaki or navy blue pants or shorts**
- ***Friday: Hobby Club t-shirts (available for sale at office for \$15.00) with any color of Jeans.**
- ***Thursday "DRESS DOWN DAY" for 1 dollar donation towards graduation and prom.**
- Jackets may be any SOLID color, jackets with patterns, writing, pictures, or slogans are not permitted.
- Clothing and jewelry shall be safe and free of writing, pictures, or any other insignia which are crude, vulgar, profane, or sexually suggestive or which advocate racial, ethnic, or religious prejudice or the use of drugs or alcohol.
- Piercings must be limited to the ear and no more than two piercings per ear. No gauges allowed.
- Jacket hoodies are not allowed to be worn over students' heads at school.
- Hair jewelry is limited and should not cover students' faces
- Only black bandanas/head scarves are permitted
- Hair shall be clean and neatly groomed and **not** disruptive to the educational process. **No** unnatural hair colors such as pink, red, blue, purple, yellow, and green (but **not** limited too).



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NON-UNIFORM DRESS CODE

There may be occasions in which students are allowed to wear non-uniform attire. Students are reminded to dress appropriately. Students should adhere to the following attire (but not limited too):

- Appropriate length skirt, shorts or dress – knee length
- No torn or tight bottoms
- No spaghetti strap tanks, midriffs, tube tops, etc.
- No hats (unless specifically designated)
- No pants or shorts should be sagging
- No hoop earrings or excessive jewelry
- Holiday adornments may be worn on specified days determined by the administration
- Closed-toed shoes must be worn
- Socks must be worn
- No jeggings, leggings or skinny jeans
- Skirts, shorts or dresses are to be no shorter than 3” above the crease line at the back of the knees

STUDENT MISCONDUCT

- Students shall refrain from using inappropriate language and behavior (swearing, teasing, backtalk, disrespect but not limited too)
- Students must refrain from bringing onto school grounds anything that may endanger the general safety of others. These include, but are not limited to: knives, matches, lighters, fireworks, glass bottles, squirt guns, water bottles, skateboards, guns and/or weapons, etc. Such articles will be confiscated and may not be returned. Bringing them on to school grounds may result in disciplinary action.
- Fighting on school grounds or in buildings will not be permitted. Students involved in an assault will be disciplined for fighting.
- Students shall not exhibit disobedience of school authority by temporary absences (skipping) from classes or non-attendance of particular classes will be subject to disciplinary measures
- Students shall comply with the directions of all school personnel and shall exhibit respectful and appropriate behavior toward school personnel and volunteers at all times.

Consequences for these infractions include detention, suspension of up to 10 days, or immediate expulsion from the school.

CELL PHONES:



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- ☐ Cell Phone usage at school is NOT permitted. Cell Phones will be collected every morning by administration staff members. If any student uses a cell phone while on campus, the cell phone will be confiscated requiring a parent/guardian to pick it up and sign for it in the office. Repeat offenders may be subject to indoor suspension and/or further disciplinary action.
- ☐ Students are not permitted to create any group chats on social media accounts such as Twitter, Snapchat, Instagram, and Facebook (but not limited too). If student group chat is found, parents will be notified and given 24 hours notice to remove the social media group chat.

SCHOOL WIDE DISCIPLINE:

- ☐ 1st Offense: Verbal Warning (Parent Contact up to the Teacher's Discretion)
- ☐ 2nd Offense: Office Referral/ Parent Contact/Apology Letter
- ☐ 3rd Offense: Office Referral/Parent Conference/Indoor Suspension
- ☐ 4th Offense: Office Referral/ Outdoor Suspension/Parent Conference

SCHOOL WIDE POLICIES AND STUDENT CODE OF CONDUCT ACKNOWLEDGEMENT

STUDENT CODE OF CONDUCT (Grades: Pre K 3 through 12th)

I KNOW THAT I HAVE A RIGHT TO:

Be in a positive atmosphere of compassion, truth, and justice within the home/school settings which allows me to learn and grow in a safe and nurturing environment and will:

- ☐ Receive help to develop capabilities, talents, self-understanding and a feeling of self-worth
- ☐ Be encouraged to become an independent life-long learner and collaborate with others to develop knowledge, skills as well as new ideas
- ☐ Grow in honesty, integrity, individual responsibility and tolerance
- ☐ Take part in physical, organized and creative art activities when I follow the school guidelines
- ☐ Know what proper behavior is and what inappropriate behaviors result in disciplinary actions.

I AGREE TO:

- ☐ Arrive at school on time daily;
- ☐ Attend each class at start time -- ready to begin work;
- ☐ Be prepared with appropriate school materials and assignments for every course;
- ☐ Refrain from physical contact (both genders);
- ☐ Take responsibility for my personal belongings;
- ☐ Respect the property of others;
- ☐ Respect the property of my school by appropriately using school technology and refraining from vandalism;
- ☐ Use appropriate language (avoid using racial slurs);
- ☐ Show respect to my peers;
- ☐ Show respect to all teachers and staff members;



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- ☐ Cooperate when a teacher or staff member makes a request;
- ☐ Resolve conflicts or disagreements peacefully and avoid fighting inside or outside the school;
- ☐ Dress appropriately and follow the school's uniform policy;
- ☐ Monday through Thursday - navy blue or orange polo shirts (which MUST have the school logo) and khaki or navy blue pants or shorts;
- ☐ Friday - Hobby club t-shirts with any colored jeans;
- ☐ Dress down day will occasionally be announced (cost-\$1) - shorts above knee length, sleeveless or low neck shirts are not allowed);
- ☐ Socks and with Velcro/laced shoes of any color. High heels, backless shoes, open-toed shoes, skate shoes, and roller shoes are not permitted;
- ☐ Clothing and jewelry shall be safe and free of writing, pictures, or any other signs which are crude, vulgar, profane, or sexually suggestive. Clothing must not advocate racial, ethnic, or religious prejudice or the use of drugs or alcohol;
- ☐ Hats, bandannas, or head coverings of any type are not allowed;
- ☐ Hair shall be clean and neatly groomed and not disruptive to the educational process. Students may not spray their hair with any coloring that would drip when wet;
- ☐ Always use social media appropriately by doing the following:
- ☐ Being cautious about disclosing personal details;
- ☐ Refraining from discriminating others on the basis of gender, age, race (or racial slurs), nationality, disability religion, or socioeconomic standing sexual orientation;
- ☐ Showing proper consideration for others' privacy;
- ☐ Avoiding things which are considered likely to offend or provoke others;
- ☐ Being smart about protecting myself and my privacy by remembering that what I publish will be around for a long time;
- ☐ Respecting the social media pages and pictures of others;
- ☐ Always use appropriate language when commenting on my social media account or on the social media accounts of others;
- ☐ Avoiding rude, vulgar, sexually suggestive, obscene or pornographic content;
- ☐ Avoiding content that violates or promotes the violation of school rules;
- ☐ Thinking about the negative consequences of misusing social media.
- ☐ Refrain from bringing alcohol, controlled substances, illegal drugs, explosive devices, weapons, or pellet guns to school;
- ☐ Refrain from committing arson;
- ☐ Refrain from verbal threats or other bomb threats;
- ☐ Refrain from bringing disruptive possessions such as cell phones to school;
- ☐ Keep my parents/guardians informed by making sure I give them any school-related information sent home;
- ☐ Follow all rules in the Discipline Code.

South Florida School Of Excellence
General & Special Education- Gifted & Autism Center
PRE K 3 -12th Grade
INTEGRITY – PERSEVERANCE - DETERMINATION



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SCHOOL WIDE POLICY AND STUDENT CODE OF CONDUCT ACKNOWLEDGEMENT

(keep the above pages for your record and return this page to your child's teacher)

Student Last, First Name: _____ Grade: _____

Program (Please Check): ☐ Regular Education ☐ Special Education

Home Address: _____

Parent Full Name (Print): _____

Parent: Mother's Contact Cell Phone: _____ Email (Print Only): _____

Parent: Father's Contact Cell Phone: _____ Email (Print Only): _____

STUDENT:

I have read, and I understand the SCHOOL WIDE POLICY AND STUDENT CODE OF CONDUCT of South Florida School Of Excellence. I agree to comply with all of the above

Student signature _____ Date _____

PARENT:

I have read, and I understand and support South Florida School Of Excellence. I represent that my child has read the SCHOOL WIDE POLICY AND STUDENT CODE OF CONDUCT and has agreed to comply with all of them. It is understood that the signature of this acknowledgement of one parent or guardian implies the consent of the other.

Parent signature _____ Date _____

* Regular Education: 3400 NW 135 Street Opa-Locka FL 33054 Building B. Tell: (786) 502-3901

* Special & Autism: INTELLECT PROGRAM: 780 Fisherman street Opa Locka 33054 Floor 3. Tell: (786) 610 3001



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Email: sfsemiamilakes@gmail.com - Web: www.sfschoolofexcellence.com