

South Florida School of Excellence
General & Special Education- Gifted & Autism Center
Pre-K-3 through 12th Grades

NEW STUDENT REGISTRATION *2016/2017*

Student Name: _____ Today's Date: _____ Entering Grade _____

CHECKLIST FOR ENROLLMENT

****PreK-3 and PreK-4****

- _____ REGISTRATION PACKAGE COMPLETED & RETURNED (All Forms)
 _____ **ORIGINAL** IMMUNIZATION (Form #680 – White or Blue Form – MUST BE LEGIBLE & SIGNED BY THE DOCTOR)
 _____ PHYSICAL within the last year (Yellow or White Form)
 _____ PROOF OF AGE (Birth Certificate or Passport)
 (1)___ (2)___ TWO PROOFS OF ADDRESS (**ONE from Column A & ONE from Column B**)

****Transfers from Another Broward County Public School or Private School****

- _____ REGISTRATION PACKAGE COMPLETED & RETURNED (All Forms)
 (1)___ (2)___ TWO PROOFS OF ADDRESS (**ONE from Column A & ONE from Column B**)
 _____ PROOF OF GRADE (Last Report Card, Transcript, A03 Terms Printout)
 (Y)___(N)___ STUDENT IS CURRENTLY IN THE ESOL PROGRAM
 (Y)___(N)___ STUDENT IS CURRENTLY IN THE ESE PROGRAM
 _____ MEDICAL PRINTED (A06 Panel)

****Transfers From Out of State or Public/Private School in Florida****

- _____ REGISTRATION PACKAGE COMPLETED & RETURNED (All Forms)
 _____ **ORIGINAL** IMMUNIZATION (Form #680 – White or Blue Form – MUST BE LEGIBLE & SIGNED BY THE DOCTOR)
 _____ PHYSICAL within the last year (Yellow or White Form)
 _____ PROOF OF AGE (Birth Certificate or Passport)
 (1)___ (2)___ TWO PROOFS OF ADDRESS (**ONE from Column A & ONE from Column B**)
 _____ PROOF OF GRADE (Last Report Card or Transcript)

Parent must provide TWO address proofs, ONE from Column A & ONE from Column B, listed in the table below:

Column A – PRIMARY PROOF	Column B – SECONDARY PROOF
*Current Electric Bill (FPL) in the name of the person registering the child *Current HOME telephone bill *Current Mortgage statement *Current Lease agreement with name, address and phone number of leaser *Current Mortgage commitment *Current Home purchase contract including specified closing date, with copy of deed to be provided within 60 days of closing date *Homestead exemption card	*Automobile insurance *Current Florida Driver's License/Florida *Identification card *Cellular telephone bill *Credit card statement *Water Bill *Bank account statement *United States Postal Service confirmation of address change request *Declaration of Domicile form from the County Records Department

****A 30 DAY GRACE PERIOD IS GIVEN FOR ANY MISSING DOCUMENTS – HOWEVER, IF DOCUMENTS ARE NOT PROVIDED TO THE SCHOOL WITHIN 30 DAYS, YOUR CHILD MAY BE WITHDRAWN FROM SCHOOL UNTIL THE MISSING DOCUMENTS ARE SUPPLIED****

****DURING THE SUMMER MONTHS OF JUNE AND JULY, WE DO NOT TAKE INCOMPLETE REGISTRATIONS****

NOTE: Students whose parents are found, after appropriate investigation, to have submitted fraudulent information in an effort to enroll a student in a school to which the student is not assigned shall be immediately withdrawn.